

Budget Draft 2009 – 2010

Explanatory Note

Attached are the draft budget papers for the ensuing financial year.

The excess in expenditure in the current year is mainly down to the cost of the Town Poll and the expected cost of the bye election in the Fairhaven Ward. Provision for premises has been included in the expectation that premises will become available in the current year.

In preparing this budget I have been guided by:

- An understanding that the Council wish to be more involved in developing community activities
- Legislation encouraging a increased role of town and parish councils in community involvement
- The potential transfer of the parks and open spaces function to the town council.

This explanatory note deals with the Growth Items and the use of balances.

GROWTH ITEMS

Staffing

The growth item is to cover

- Increase in hours of the Town Clerk
- Appointment of an additional part time staff officer to provide
 - Secretarial service to Town Mayor
 - Community Development
 - Cover for the Town Clerk

Premises

The growth item is to cover:

- Rental of office premises in St Anne's
- Servicing of office premises
- Equipping office

Civic

A sum of £150 has been provided (as recommended by the Jeweller) for future maintenance of the pendant which will be treated as an earmarked reserve.

Community

This is the significant growth area and the project budget will be the working budget for community projects and engagement with the community.

Grants – Community Grants has increased marginally as there has not been a major take up following our recent publicity

I have included a separate budget for Christmas Lighting on the basis that the Borough Council had difficulties in justifying expenditure on Christmas Lighting this year and have stated that they will not be funding them for 2009. I have included a sum of £7,000 on the basis that this will be a matched funding grant to the Borough Council to provide a budget of £14,000 for the 2009 Christmas lights which will return to the standard provided in 2007 - the following note explains why I think this will be supported by the Borough Council. {Note: As the Christmas lighting budget provided by the Borough Council was obtained through Special Expenses this formula would mean that the Council Taxpayers in St Anne's would pay the 100% of the cost of Christmas lighting in St Anne's and would mean that the unparished areas of Lytham and Ansdell would be meeting 100% of the costs of Christmas lighting in those areas funded through Special Expenses. I consider that this is the most equitable way of funding the lights and preliminary discussions with officers at FBC have indicated that they would be supportive of this methodology}

Although the Climate Change grant is shown in the papers this has no impact on the budget as the sums are self cancelling.

Publicity

The production and distribution of the Newsletter has proved to be in excess of the estimate for the current year and the revised budget for next year reflects this. The budget is intended to cover a total of 4 issues per year which the Council would need to achieve if it is to gain "Quality Town Council" status

The item for the Town Plan will be a major project next year and the budget is intended to cover the production/distribution of questionnaires; the analysis of those questionnaires; and the printing and publication of the Plan. It is likely that the Town Council will wish to involve representatives of the local community (as well as various public bodies) and to establish Focus Groups to address the concerns of the town. The budget would also cover the hosting of these Focus Groups.

On the basis that our move to 30 Orchard Road is successful we will need a suitable notice board and the growth item is intended to cover this provision.

RESERVES

I have adjusted the opening balances to show that there should be £7000 carried forward to cover the 2011 elections. On the basis that we will have offices by the end of the financial year I have moved the balance in premises (£15500) over to General Balances. The other withdrawal shown is the expected overspending on the current year's budget.

The Allotments Loan is shown as being written off as per the Council's previous decision.

The balance on the General Reserve is shown on the front page Summary as being available to support the proposed expenditure for the forthcoming financial year and I have taken £6,100 from this for next year leaving approximately £14.4k in General Reserves. This achieves a Precept of £89,250 and a projected Band D requirement of £8.46p

P Jackson
Town Clerk
9 December 2008

SAINT ANNE'S ON THE SEA TOWN COUNCIL DRAFT BUDGET 2009/10

REVISED BUDGET 2008/09	PROJECTED OUTURN	COST CENTRES	BASE BUDGET 2009/10	TOTAL 2009/10
8302	8737	STAFFING	8630	20865
1550	11070	PREMISES	1550	18250
3495	1818	ADMINISTRATION/FINANCE	3595	3595
8446	10646	DEMOCRACY	3500	3500
3500	3500	CIVIC	1150	2160
16957	15500	COMMUNITY	16230	34230
3250	3600	PUBLICITY	4250	12750
45500	54871	TOTALS (ex Allotments)	38905	95350
Less Precept	41500 Reserves Brought Forward		20551	
Surplus/Loss(-)	13371 Less Use of Reserves		6100	-6100
	General Reserve Remaining		14451	
	Amount of Precept			89250
	Tax Base	10547		
		BAND D PRECEPT		£8.46

SAINT ANNE'S ON THE SEA TOWN COUNCIL DRAFT BUDGET 2009/10

REVISED BUDGET 2008/09	PROJECTED OUTURN	COST CENTRES	TOTAL 2009/10
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Expenditure

7200	7500
750	750
250	350
102	137

8302	8737
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Income

0	0
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0	0
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Net Total

8302	8737
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STAFFING

Salaries and PAYE	18850
Expenses	1125
Training	760
Subscriptions	130

20865

PREMISES

2500	Rent	9500
250	Rates	1500
1500	Insurance	1500
5000	Office set up	0
500	Hall Hire	500
150	Telephone	1500
150	Postages	250
500	Stationery	1200
100	Printing	300
	Furniture	1000
150	Equipment/IT	1000

1550	11070
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18250

Income

0	0
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0	0
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Net Total

1550	11070
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18250

SAINT ANNE'S ON THE SEA TOWN COUNCIL DRAFT BUDGET 2009/10

REVISED BUDGET 2008/09	PROJECTED OUTURN	COST CENTRES	TOTAL 2009/10
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Expenditure

195	195
450	338
1000	1000
250	250
2000	1800
100	100

3995	3683
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Income

500	700
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500	1865
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Net Total

3495	1818
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ADMINISTRATION/FINANCE

Software Licence	295
Auditors Fees	450
Insurance	1200
Publications	250
Subscriptions	2000
Bank Charges	100
Miscellaneous	

4295

Bank Interest	700
Insurance Refund	0
Miscellaneous(VAT)	0

700

0

3595

Expenditure

8446	2200
8446	8446

8446	10646
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Income

0	0
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0	0
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Net Total

8446	10646
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DEMOCRACY

Election Expenses	3500
Town Polls	0

3500

0

0

3500

Expenditure

250	250
250	250

500	500
2500	2500

3500	3500
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Income

0	0
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0	0
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Net Total

3500	3500
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CIVIC

Mayor's Allowance	260
Members Expenses	250
Civic Events	1000
Conferences/Training	500
Regalia etc	150

2160

0

2160

SAINT ANNE'S ON THE SEA TOWN COUNCIL DRAFT BUDGET 2009/10

REVISED BUDGET 2008/09	PROJECTED OUTURN	COST CENTRES	TOTAL 2009/10
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Expenditure

5000	4000
9457	9000
1000	1000
1500	1500
	7500
16957	23000

Income

0	
0	7500
0	7500

Net Total

16957	15500
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COMMUNITY

Community Grants	6000
Christmas Lights	7000
Projects	20000
Town Twinning	0
Special Events	1500
Climate Change	7500
	42000

Easter Cross	270
Climate Change	7500
	7770

PUBLICITY

Advertising	500
Newsletter	5000
Town Plan	5000
Website	500
Noticeboards	1750
	12750

Income

0	
0	0

Net Total

3250	3600
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0
12750

RESERVES

OPENING BALANCE	WITHDRAWAL	ADDITION	CLOSING BALANCE	RESERVE
18422	13371	15500	20551	General
15500	15500		0	Premises
7000			7000	Elections
4500	4500		0	Allotments Loan
45422	33371	15500	27551	